

W.H. Walters Free Public Library

1001 East Boulevard

Alpha, NJ 08865

BOARD OF TRUSTEES Reorganization MEETING

Minutes for January 18, 2021

Under the guidance of executive order number 107 from the Governor of the State of New Jersey, due to the COVID-19 pandemic, this regular meeting of the W.H. Walters Free Public Library Board of Trustees was held as a virtual meeting using the audio-video service Zoom. Notice of virtual meeting was advertised and posted with 48 hours' notice by the Library Director on the Library's website and on the front and rear entrance doors to the Library, including how the public may attend, observe, or otherwise participate in said virtual meeting.

The Board of Trustees Reorganization Meeting for January 18, 2021 was called to order by Patrick McHenry at 7:13 pm via Zoom.

Present at the meeting were Seth Cohen, Craig Dunwell, Patrick McHenry, Carla Roselle, Steve Noll, and Christina Smith. Open Public Meeting Notice was read by Patrick McHenry. There was no flag to salute; the Pledge of Allegiance was not recited.

Nominations for Library Officers -

President: Craig Dunwell made motion to nominate Patrick McHenry for President. Seth Cohen seconded the nomination. A roll call vote was made. All were in favor.

Vice President: Patrick McHenry made a motion to nominate Steve Noll for Vice President. Seth Cohen seconded the nomination. A roll call vote was made. All were in favor.

Treasurer: Craig Dunwell nominated Christina Smith for Treasurer. Seth Cohen seconded the nomination. A roll call vote was made. All were in favor.

Secretary: Motion to table nomination for Secretary made by Craig Dunwell. Seth Cohen seconded the motion. All approved.

Agenda Approved - A motion to approved the agenda was made by Seth Cohen and seconded by Christina Smith. All approved.

Annual Review of Policies and Bylaws for 2021 - Patrick noted that there was no need at present time to fill committee positions.

Motion to approve Resolution 2021-01 made by Craig Dunwell. Seth Cohen seconded the motion. A roll call vote was taken. All approved.

Motion to approve Resolution 2021-02 made by Christina Smith. Seth Cohen seconded the motion. A roll call vote was taken. All approved.

Motion to approve Resolution 2021-03 made by Seth Cohen. Christina Smith seconded the motion. A roll call vote was taken. All approved.

Motion to approve Resolution 2021-04 made by Craig Dunwell. Steve Noll seconded the motion. A roll call vote was taken. All approved.

Motion to approve Resolution 2021-05 made by Seth Cohen. Christina Smith seconded the motion. A roll call vote was taken. All approved.

Motion to approve Resolution 2021-06 made by Seth Cohen. Craig Dunwell seconded the motion. A roll call vote was taken. All approved.

Motion to appoint Carla Roselle as Library Director with a salary of \$53,837.81. Motion made by Seth Cohen and seconded by Christina Smith. A roll call vote was taken. Patrick McHenry, Steve Noll, Christina Smith, and Seth Cohen approved; Craig Dunwell did not approve.

Motion to appoint Gene Stocker as Library Bookkeeper at \$50 per hour with a maximum of 2.5 hours per month was made by Seth Cohen and seconded by Steve Noll. Craig Dunwell questioned whether appointments needed to be done as a Resolution. Patrick McHenry agreed to look into it. It was agreed to vote on it now and revote it as a resolution if needed. Steve Noll noted that since he was appointed to the board in 2014, all appointments have been done as appointments, not Resolutions. A roll call vote was taken. All approved.

Motion to appoint Emc2 as IT support services at a rate of \$85 per hour made by Christina Smith and seconded by Seth Cohen. A roll call vote was taken. All approved.

Motion to establish Petty Cash Fund at \$200 made by Christina Smith. Steve Noll seconded. A roll call vote was made. All approved.

Motion to establish Change Fund at \$40 made by Steve Noll and seconded by Seth Cohen. A roll call vote was made. All approved.

Motion to establish mileage reimbursement rate at \$.56 per mile made by Christina Smith and seconded by Seth Cohen. A roll call vote was made. All approved.

Motion to designate PNC bank as depository for Library's funds made by Christina Smith and seconded by Seth Cohen. A roll call vote was taken. All approved.

Motion made by Craig Dunwell to modify Agenda to insert a second public comment before vote to adjourn meeting. Seth Cohen seconded that motion. All approved.

The next Organizational meeting of the W.H. Walters Library Board of Trustees will be held on January 17, 2022.

Opportunity for Public Comments - No public comment.

A motion to adjourn Reorganization meeting was made by Christina Smith and seconded by Seth Cohen. All approved.

Respectfully submitted by Tammy McGee