

W.H. Walters Free Public Library

1001 East Boulevard

Alpha, NJ 08865

## BOARD OF TRUSTEES MEETING

Minutes for September 21, 2020

Under the guidance of executive order number 107 from the Governor of the State of New Jersey, due to the COVID-19 pandemic, this regular meeting of the W.H. Walters Free Public Library Board of Trustees was held as a virtual meeting using the audio-video service Zoom. Notice of virtual meeting was advertised and posted with 48 hours' notice by the Library Director on the Library's website and on the front and rear entrance doors to the Library, including how the public may attend, observe, or otherwise participate in said virtual meeting.

The Board of Trustees Meeting for September 21, 2020 was called to order by Patrick McHenry at 7:16 pm via Zoom.

Present at the meeting was Seth Cohen, Tammy McGee, Patrick McHenry, Carla Roselle, Christina Smith, Steve Noll. Mayor Craig Dunwell joined meeting during Treasurer's Report. Jarrod Dech was not in attendance. Open Public Meeting Notice was read by Patrick McHenry. There was no flag to salute; the Pledge of Allegiance was not recited.

**Agenda Approved** – Motion made by Seth Cohen to approve the regular, September 2020. Meeting Agenda. The motion was seconded by Christina Smith. All approved.

**Minutes Approved** – Motion was made to approve the July 2020 minutes was made by Seth Cohen. The motion was seconded by Steve Noll. All approved.

**Guest Speakers**- None

**Opportunity for Public Comments** - No public attendance.

**President's Report** – no report

**Treasurer's Report** – Carla went over the bill list for both August and September.

Motion to approve Bill/Check list for August 2020 made by Steve Noll and seconded by Seth Cohen. A roll call vote was taken and all approved.

Motion to approve Bill/Check list for September 2020 was made by Steve Noll and seconded by Seth Cohen. A roll call vote was taken and all approved.

Motion to approve Financial Report was made by Tammy McGee and seconded by Steve Noll. A roll call vote was taken and all approved.

**Correspondence** – No correspondence.

**Internal Library Committee Reports** - no committees have been formed

**Library Director's Report** – In July 178 items were checked out; there were 148 items checked out in August. 95 people were in attendance for programs. Coming up there will be an Author program, yoga under the pavilion at Alpha Park, a 2 week cooking class, and grab and go crafts. Carla is working on getting library cards for APS students.

**Mayor's Report** – Council is working on a reopening plan for the Municipal Building. If opened, Library Board is invited to meet in Council Chambers and allow members of the public to attend via Zoom.

**School Principal's Report** – School is now about 20-25% remote with the remainder of students attending in-person.

Motion to approve all committee reports was made by Seth Cohen and seconded by Craig Dunwell. All Approved.

**Opportunity for Public Input** - no public in attendance.

**Old Business** – Minutes from 2016 will be continued to be tabled pending Mayor's submission of written minutes. Attorney has executive session minutes; we should have this resolved by next meeting.

**New Business** – no new business.

The next regular meeting will be held virtually on October 19, 2020 at 7:00 pm.

A motion to adjourn was made by Craig Dunwell and seconded by Seth Cohen. All approved.

Respectfully submitted by Tammy McGee