

W.H. Walters Free Public Library

1001 East Boulevard

Alpha, NJ 08865

## BOARD OF TRUSTEES MEETING

Minutes for July 20, 2020

Under the guidance of executive order number 107 from the Governor of the State of New Jersey, due to the COVID-19 pandemic, this regular meeting of the W.H. Walters Free Public Library Board of Trustees was held as a virtual meeting using the audio-video service Zoom. Notice of virtual meeting was advertised and posted with 48 hours' notice by the Library Director on the Library's website and on the front and rear entrance doors to the Library, including how the public may attend, observe, or otherwise participate in said virtual meeting.

The Board of Trustees Meeting for July 20, 2020 was called to order by Patrick McHenry at 7:00 pm via Zoom.

Present at the meeting was Seth Cohen, Tammy McGee, Patrick McHenry, Steve Noll, Carla Roselle, and Mayor Craig Dunwell. Jarrod Dech was not in attendance. Open Public Meeting Notice was read by Patrick McHenry. There was no flag to salute; the Pledge of Allegiance was not recited.

**Agenda Approved** – Motion made by Steve Noll to approve the regular, June 2020. Meeting Agenda. The motion was seconded by Seth Cohen. All approved.

**Minutes Approved** – Craig Dunwell noted the date was incorrect in the first paragraph, then made a motion to approve the regular meeting minutes for May 18, 2020. The motion was seconded by Seth Cohen. All approved.

**Guest Speakers**- None

**Opportunity for Public Comments** - No public attendance.

**President's Report** – no report

**Treasurer's Report** – Carla noted three bills for the month: one from the bookkeeper, one from Toshiba for the copy machine, and one from Staples for supplies for curbside pickup. She mentioned she had looked into banks for rates for a savings account, but due to pandemic, it's proving difficult. Craig and Patrick offered suggestions of other local banks. Motion to approve Bills/Checks for June 2020 was made by Steve Noll and seconded by Tammy McGee. A roll call vote was taken and all approved.

Motion to approve Financial Report for June 2020 made by Seth Cohen and seconded by Steve Noll. A roll call vote was taken and all approved.

**Correspondence** – No correspondence.

**Internal Library Committee Reports** - no committees have been formed

**Library Director's Report** – Curbside pickup has been started using online catalog and wifi is available in the area outside the library. Facebook posts are continuing highlighting crafts, videos, and resources. Trying to set up an online book club. By next month, we should have numbers as to how many transactions we're handling through curbside pickup.

**Mayor's Report** – Spoke about July 8 issue regarding meeting about new warehouses in town; shared that he went into library and turned on lights to see if meeting could be held there, but no one showed. He turned lights back off and left.

**School Principal's Report** – 8th grade had an in-person graduation on July 9 and there was lots of great feedback. OKaysions gave each student a \$5 gift card and the American Legion gave each student a \$15 gift card for Walmart for school supplies.

Alpha Reopening committee has met twice and today the Governor announced that each district would have to offer virtual learning as an option for students. The plan has to be published to community by July 28; the BOA will have an emergency meeting on July 27 to put policies in place and approve reopening plan. School has to upgrade to fiber so they will be able to broadcast lessons to at-home students; school has also invested in plexiglass desk shields and other PPEs.

Motion to approve all committee reports was made by Seth Cohen and seconded by Steve Noll. All Approved.

**Opportunity for Public Input** - no public in attendance.

**Old Business** – Minutes from 2016 will be continued to be tabled pending Mayor's submission of written minutes. Attorney has executive session minutes; we should have this resolved by next meeting.

**New Business** – no new business.

The next regular meeting will be held virtually on August 17, 2020 at 7:00 pm.

A motion to adjourn was made at 7:31 pm by Seth Cohen and seconded by Patrick McHenry. All approved.

Respectfully submitted by Tammy McGee