

W.H. Walters Free Public Library

1001 East Boulevard

Alpha, NJ 08865

BOARD OF TRUSTEES MEETING

Minutes for June 21, 2021

Under the guidance of executive order number 107 from the Governor of the State of New Jersey, due to the COVID-19 pandemic, this regular meeting of the W.H. Walters Free Public Library Board of Trustees was held as a virtual meeting using the audio-video service Zoom. Notice of virtual meeting was advertised and posted with 48 hours' notice by the Library Director on the Library's website and on the front and rear entrance doors to the Library, including how the public may attend, observe, or otherwise participate in said virtual meeting.

The Board of Trustees Meeting for June 21, 2021 was called to order by Patrick McHenry at 7:01 pm via Zoom.

Present at the meeting were Patrick McHenry, Craig Dunwell, Steve Noll, Christina Smith, Tammy McGee, and Carla Roselle. Seth Cohen and Laurie Cartabona were absent from the meeting. Open Public Meeting Notice was read by Patrick McHenry. There was no flag to salute; the Pledge of Allegiance was not recited.

Agenda Approved – Motion made by Steve Noll to approve the agenda for the June 2021 regular meeting. The motion was seconded by Tammy McGee. All approved.

Minutes Approved – Motion was made to approve the minutes for May 2021 Regular meeting with corrections (Carla's last name was misspelled three times during the minutes.) by Steve Noll. Christina Smith seconded the motion. All were in favor.

Opportunity for Public Comments - No comments.

Guest Speakers- None

President's Report – Information to report will be included under "Library Director's Report".

Treasurer's Report – Carla Roselle reviewed Bill Payment List and Statement of Financial Position.

Motion to approve Bill/Check list for June 2021 made by Christina Smith and seconded by Patrick McHenry. A roll call vote was taken and all approved..

Motion to approve Financial Report was made by Craig Dunwell and seconded by Tammy McGee. A roll call vote was taken and all approved.

Correspondence – No correspondence.

Internal Library Committee Reports - no committees have been formed

Library Director's Report – Carla Roselle asked the Board to approve hiring our IT technician at a rate of \$85/hour for 3 hours, for a total of \$255.00 to set up printers and check all 7 computers since they haven't been run for over a year with the exception of weekly updates.

Tammy McGee made a motion to approve spending. Steve Noll seconded the motion. Craig Dunwell asked if we had software to block viruses and ransomware. Carla Roselle assured the board that our computers are protected. A roll call vote was then taken. All approved.

Auditor is scheduled for July 19 and 20. Summer reading program will begin on June 28; children will have reading logs to complete for prizes. ReadSquared is being offered again as well.

Reopening Plan: Carla Roselle wanted the Board to approve the most updated policy for Library reopening. Sign will state that unvaccinated patrons and staff should wear a mask inside the Library and that mask wearing is optional for vaccinated patrons and staff. Asked if age for unaccompanied children should be changed from 16 to 13. Discussion led to Board choosing age 13. Puzzles, trains, and children's computers will still be unavailable. Regular computers will be separated, so that every other computer can be used; a time limit will be enforced and no game playing will be allowed. Curbside pickup will continue. Craig Dunwell asked why children's toys and computers will still be put away; Carla Roselle answered that it was for the keeping library visits purposeful and to keep people from staying too long. Patrick McHenry noted that bringing out children's toys and computers will be an addition to a later update for the Library. Steve Noll asked if there was State guidance on this matter; Carla Roselle said it was a Regional decision, but it seems to be the policy throughout the State.

Craig Dunwell asked if we were able to use any of the plexiglass shields from the school; at this time, they don't fit any of the needs of the Library. Patrick McHenry asked how the restroom situation will work out. Carla Roselle responded that since the Municipal Building is now open, the use of the restrooms will no longer be an issue.

Library will be open to the public on June 28.

Mayor's Report – The Municipal Building reopened today, but chose not to announce it. Town has a new CFO and new budget was introduced at last Council Meeting. Budget hearing will be on July 20. Council meeting schedules have been revamped for next few months; new dates will be posted.

School Principal's Report – none.

Motion to approve all committee reports was made by Steve Noll and seconded by Christina Smith. All Approved.

Opportunity for Public Input - no comments.

Old Business – none

New Business – none

The next regular meeting will be held on July 19, 2021 at 7:00 pm.

At 7:28 pm, a motion to adjourn was made by Tammy McGee and seconded by Steve Noll . All approved.

Respectfully submitted by Tammy McGee