

W.H. Walters Free Public Library

1001 East Boulevard

Alpha, NJ 08865

## BOARD OF TRUSTEES MEETING

Minutes for February 15, 2021

Under the guidance of executive order number 107 from the Governor of the State of New Jersey, due to the COVID-19 pandemic, this regular meeting of the W.H. Walters Free Public Library Board of Trustees was held as a virtual meeting using the audio-video service Zoom. Notice of virtual meeting was advertised and posted with 48 hours' notice by the Library Director on the Library's website and on the front and rear entrance doors to the Library, including how the public may attend, observe, or otherwise participate in said virtual meeting.

The Board of Trustees Meeting for February 15, 2021 was called to order by Patrick McHenry at 7:04 pm via Zoom.

Present at the meeting was Seth Cohen, Craig Dunwell, Patrick McHenry, Carla Roselle, Steve Noll, and Christina Smith, Laurie Cartabona, and Tammy McGee. Open Public Meeting Notice was read by Patrick McHenry. There was no flag to salute; the Pledge of Allegiance was not recited.

**Administration of Oath of Office** - Tammy McGee and Laurie Cartabona recited Oath of Office. Patrick McHenry made a motion to nominate Tammy McGee to position of Secretary. Craig Dunwell seconded the motion. All approved.

**Agenda Approved** – Motion made by Tammy McGee to approve the agenda for the February 2021 regular meeting. The motion was seconded by Christina Smith. All approved.

**Minutes Approved** – Motion was made to approve the January 2021 Reorganization minutes was made by Seth Cohen. The motion was seconded by Craig Dunwell . Laurie Cartabona abstained; all others approved.

Motion was made to approve the January 2021 Regular meeting by Seth Cohen. Christina Smith seconded the motion. Laurie Cartabona abstained; all others approved.

**Resolution Approved** - A motion was made by Seth Cohen to approve Resolution 2021-07. Motion was seconded by Tammy McGee. All were in favor.

**Budget Approved** - A motion was made by Seth Cohen to approve 2021 budget. Christina Smith seconded the motion. All were in favor.

**Guest Speakers**- None

**Opportunity for Public Comments** - No comments.

**President's Report** – will be adding in additional opportunity for public input beginning with March's agenda.

**Treasurer's Report** – Carla Roselle reviewed Bill Payment List and Statement of Financial Position.

Motion to approve Bill/Check list for January 2021 made by Patrick McHenry and seconded by Tammy McGee. A roll call vote was taken and all approved..

Motion to approve Financial Report was made by Steve Noll and seconded by Tammy McGee. A roll call vote was taken and all approved.

**Correspondence** – No correspondence.

**Internal Library Committee Reports** - no committees have been formed

**Library Director's Report** – Library business has been holding steady. Carla discussed educational software Brainfuse and a Remote Assist paid for by the CARES Act, to help patrons reach the library for virtual aid.

**Mayor's Report** – No report.

**School Principal's Report** – It was decided that learning would again be held in-person, however there were several winter storms that pushed opening back.

Motion to approve all committee reports was made by Seth Cohen and seconded by Christina Smith. All Approved.

**Opportunity for Public Input** - no comments.

**Old Business** – none

**New Business** – none

The next regular meeting will be held virtually on March 15, 2021 at 7:00 pm.

A motion to adjourn was made by Seth Cohen and seconded by Steve Noll. All approved.

Respectfully submitted by Tammy McGee