

W.H. Walters Free Public Library

1001 East Boulevard

Alpha, NJ 08865

## BOARD OF TRUSTEES MEETING

Minutes for October 18, 2021

Current guidelines allow for this regular meeting of the W.H. Walters Free Public Library Board of Trustees to be held as an in-person meeting held in Council Chambers. Notice of in-person meeting was advertised and posted with 48 hours' notice by the Library Director on the Library's website and on the front and rear entrance doors to the Library.

The Board of Trustees Meeting for October 18, 2021 was called to order by Patrick McHenry at 7:03 pm via Zoom.

Present at the meeting were Patrick McHenry, Steve Noll, Tammy McGee, Christina Smith, Carla Roselle, and Craig Dunwell. Laurie Cartabona was absent. Seth Cohen was also absent; Stewart Davis attended as his alternate. Open Public Meeting Notice was read by Patrick McHenry. The Pledge of Allegiance was recited.

**Agenda Approved** – Motion made by Stewart Davis to approve the agenda for the September 2021 regular meeting. The motion was seconded by Christina Smith. All approved.

**Minutes Approved** – Steve Noll noted that he would like the minutes to reflect that the State Library has extended free Zoom for another year. He would also like the minutes to reflect that although we are in-person for now, we could go back to Zoom, depending on current Covid trends. Motion was made to table the minutes for the September 2021 Regular meeting by Steve Noll. Patrick McHenry seconded the motion. All were in favor.

**Opportunity for Public Comments** - No comments.

**Guest Speakers**- None

**President's Report** – Welcomed everyone back to in-person meetings

**Treasurer's Report** – 2021 Budget Changes we approved last month due to pension changes of \$764.50 from Alpha CFO, but Auditor wants us to shift from one line to another. We would need to approve budget transfer from Account 7030DVDs to 6400 for pension cost and make it an even number to \$765.00. Craig Dunwell made motion to approve. Then brought up that Municipal budget transfers can't be done until November 1 and asked if same rules applied to Library. Carla responded that Auditor told her no, because we're taking it from one account to another; it's not changing budget in any way. Craig said that Municipally, this still can't be done by Resolution of Governing body. Patrick said we can pass it, then wait until November 1st to make change. Tammy McGee seconded the motion. A roll call vote was taken. Craig Dunwell

first asked what we were voting on - whether or not it was for making the transfer. It was affirmed that we were voting on making the transfer. Steve Noll, Patrick McHenry, Christina Smith, and Stewart Davis approved. Craig Dunwell voted no.

Carla Roselle reviewed Bill Payment List and Statement of Financial Report.

Motion to approve Bill/Check list for October 2021 made by Craig Dunwell and seconded by Steve Noll. A roll call vote was taken and all approved..

Motion to approve Financial Report was made by Christina Smith and seconded by Tammy McGee. A roll call vote was taken and all approved.

**Correspondence** – No correspondence.

### **Internal Library Committee Reports -**

**Library Director's Report** – membership is up and materials going out is holding steady. On November 6, the Library will be at Alpha Fall Festival - we will be giving out books and glowsticks and hopefully get some new memberships.

The Audit was done on November 11; everything was organized and only took one day to complete.

Programs were well attended in the past month. There are new programs coming out for October and an Adult Book Club will be starting. Crafts-to-go doing well with kids every 1st and 3rd Tuesdays and encourages kids to take out books. Trend of less in person and more curbside. Would like to get more involved with school so students know to come to Library for projects. Craig Dunwell added that he has a list of all new homeowners in town and he could share that information with Carla, so she could get information out about the Library to new families.

Craig Dunwell asked why we're in Council Chambers instead of Library. Several Board Members responded saying there was more space in Chambers than in Library and because of that, it makes it safer for those of advanced age and with higher-risk factors.

**Mayor's Report** – no report

**School Principal's Report** – Stewart Davis reported that Mr. Cohen shared that the school is still operating on a full-day schedule. They are looking for Aides and Substitute Teachers. Plans for Halloween parade and Veterans Day program are in the works. They are trying to come up with a plan that will honor our Veterans while maintaining Covid safety. Asked if anyone had any ideas. Steve Noll mentioned that last year was very rough hosting Veteran's Day program via zoom due to technical issues.

Craig Dunwell asked Stewart Davis to pass on to Mr. Cohen the idea of bringing back student elections to teach the students the voting process and civic duty.

Motion to approve all committee reports was made by Steve Noll and seconded by Christina Smith. All Approved.

**Opportunity for Public Input** - no comments.

**Old Business** – none

**New Business** – none

The next regular meeting will be held on November 15, 2021 at 7:00 pm in Council chambers.

At 7:27 pm, a motion to adjourn was made by Stewart Davis and seconded by Patrick McHenry. All approved.

Respectfully submitted by Tammy McGee