

W. H. Walters Free Public Library
1001 East Boulevard
Alpha, NJ 08865
BOARD OF TRUSTEES REORGANIZATION MEETING AGENDA
Date: January 18, 2021

- **The Board of Trustees Reorganization Meeting for January 18, 2021 is called to order at 7:00 p.m. on a virtual forum**

- **Roll Call is taken and a Quorum is declared.** (P=present; A=absent; E=excused)

Seth Cohen _____ Craig Dunwell _____ Tammy McGee _____
Patrick McHenry _____ Steve Noll _____ Christina Smith _____

Carla Roselle _____

Mayoral Alternate TBD _____
School Alternate Kim Weiss _____

- **Reading of the Open Public Meeting Notice by the President**

Adequate notice of the meeting has been provided in accordance with NJ Open Public Meetings Act with the publishing of the annual calendar on our Library Bulletin Board, in the Star Gazette, on our website <http://alphapubliclibrary.com/> and in the Library.

- **Flag Salute – please stand**

- **Library Officer Nominations/Vote**

- **President** _____

- **Vice President** _____

- **Treasurer** _____

- **Secretary** _____

- **Motion to approve Agenda** motion _____ second _____

- **Annual Review of Bylaws and Policies for 2021**

- **Committee Responsibilities – (can be done if President is nominated and approved)**

- **Building and Technology** _____

- **Books and Programs** _____

- **Membership and Publicity** _____

- **Special Committee** _____

- **Resolutions, Adoptions and Appointments:**

- **Resolution 2021-01 for Schedule of meetings for 2021.** Carla Roselle will post meeting dates on bulletin board and update website.

- Resolution 2021-02 for Watts, Tice & Skowronek as legal counsel for the library for 2021 at the hourly rate of \$170.00.
- Resolution 2021-03 for the Express Times and/or the Star Gazette as the Newspapers in which all legal notices pertaining to the Library will appear.
- Resolution 2021-04 For Temporary Budget amount of \$18,572
- Resolution 2021- 05 For Hourly Rate for Auditor CHANGE to \$2,040
- Resolution 2021-06 for Board Treasurer to pay bills up to \$2000.00 if scheduled meeting is cancelled.
- Appointment of Library Director Carla Roselle at a salary of \$53,837.81 (2% cost of living \$1,056 added)
- Appointment of Gene Stocker as Library bookkeeper at \$50/hour, max of 2.5 hours per month.
- Appointment of EMC2, as IT Support Services as contracted - \$85.00 per hour.
- Establishment of petty cash fund at \$200.00.
- Establishment of change fund for 2021 at \$40.00.
- Mileage Reimbursement – The Board of Trustees agree to establish a policy that the mileage reimbursement rate for employees on Library business will be based on the IRS standard mileage rate. The current rate for 2021 is 56 cents/mile.
- Bank Designation – Designation of PNC Bank, as depository of the Library’s funds.
- Reorganization Meeting January 17, 2022.
- Adjournment of Reorganization.