

W.H. Walters Free Public Library
1001 East Boulevard
BOARD OF TRUSTEES MEETING
Date: December 9, 2019

The Board of Trustees Meeting for December 9, 2019 was called to order at 7:01 pm in the library.

Present at the meeting was Seth Cohen, Jarrod Dech, Tammy McGee, Patrick McHenry, Steve Noll, Christina Smith and Carla Roselle. Mayor Craig Dunwell was excused.

Open Public Meeting Notice was read by the President and all stood for the Flag Salute.

Agenda Approved – Motion was made by Christina Smith to approve the regular, December 2019 Meeting Agenda. The motion was seconded by Tammy McGee. All Approved.

Minutes Approved – Motion was made by Steve Noll to approve the regular meeting minutes for November 11, 2019. The motion was seconded by Seth Cohen. All approved.

.Seth Cohen made a motion to approve the Executive Session minutes from April 8, 2019. The motion was seconded by Jarrod Dech. Cohen, Dech, Noll and Smith Approved. Tammy McGee abstained from the vote.

.Seth Cohen made a motion to put a Hold on the previously approved Executive Session minutes from May 13, May 22, July 8, and August 12. Christina Smith seconded the motion. Cohen, Dech, Noll and Smith All Approved. Tammy McGee abstained from the vote.

(Patrick McHenry arrived later in the meeting and the latter Executive minutes were then able to be voted on)

.Seth Cohen made a motion to approve the Executive Session minutes from February 11, 2019. Christina Smith seconded the motion. Cohen, Dech, McHenry, and Noll All Approved. McGee and Smith both abstained from the vote.

.Patrick McHenry made a motion to approve the Executive Session minutes from March 11, 2019. Seth Cohen seconded the motion. Cohen, Dech, McHenry and Noll All Approved. McGee and Smith both abstained.

Guest Speakers – None

Opportunity for Public Comments – None

President's Report – Steve Noll

.President Steve Noll discussed the Library Board's open positions for 2020 and his recommendations. The Board continued to discuss 2020's options.

Treasurer's Report – Christina Smith

.Seth Cohen made the motion to approve the October Bill List, showing 6 bills totaling \$2,187.21. The motion was seconded by Jarrod Dech. Cohen, Dech, McGee, Noll and Smith All Approved.

.Seth Cohen made the motion to approve the November Bill List, showing 6 bills totaling \$2,339.81. Tammy McGee seconded the motion. Cohen, Dech, McGee, Noll and Smith All Approved.

. Steve Noll presented the Actual vs. Budget, which showed every item line being on target. Mr. Noll stated that as per the Auditor's review, we should not take money from the savings account to balance the budget. In September, the library transferred 98\$ from the savings for an item.

.Seth Cohen made the motion to approve the Financial Reports. Christina Smith seconded the motion. Cohen, Dech, McGee, Noll and Smith All Approved.

. Steve Noll reviewed the Audit. The Board continued to discuss several points made by the Auditor.

. Seth Cohen made the motion to approve the Audit. The motion was seconded by Christina Smith. Cohen, Dech, McGee, McHenry, Nol and Smith All Approved.

Correspondence – None

Librarian Director's Report – Carla Roselle

. Carla Roselle presented an excel spreadsheet with the Library's numbers for November. She reported the numbers were slightly lower because the library was only open 11 days through the month of November.

. Reported that the Card Making Workshop and the Warren County Clean Communities will be two programs held in the month of December.

. Stated that she is still working on adjusting our money and finding a better rate.

. Lastly, she reported that magazines are continuing to go out of business and the library lost 2 more titles this month.

Mayor's Report – Mayor Craig Dunwell

. Mayor Craig Dunwell was excused from the meeting.

School Principal's Report – Seth Cohen

-Mr. Cohen reported on the results from last month's School Board Election. Seth stated that Lou Cartabona won both open seats through write-in. This will leave 1- three year term open as of January 2020.

.Seth stated the Lower and Upper Grade concerts are as scheduled.

. Lastly, he reported the Book Sale brought in 2K of sales and was very successful.

Committee Report – Seth Cohen made a motion to approve all committee reports. Tammy McGee seconded the motion. All Approved.

Opportunity for Public Comments -
None

Old Business -

.Steve Noll stated that the Minutes of 2016 were still pending.

New Business –

Steve Noll stated that the Library's Bookkeeper is increasing his rates from \$45 per hour to \$60 per hour. The Board discussed other options.

. The next meeting will be held on January 13 at 7:00 pm.

Seth Cohen made the motion to adjourn the meeting. Christina Smith seconded the motion. All Approved. The meeting ended at 7:39 pm.

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