

W.H. Walters Free Public Library
1001 East Boulevard
Alpha, NJ 08865
BOARD OF TRUSTEES MEETING
Date December 12, 2016

The Board of Trustees Meeting for December 12, 2016 was called to order at 7:03 p.m. in the Library.

-Present at the meeting was Barbara Ryan, Steve Noll, Lisa LaCaruba, Dan Cullen, Mayor Craig Dunwell, Mike Trent, and Carla Roselle.

-Open Public Meeting Notice was read by the president and all stood for the Flag Salute.

-Agenda Approved – Motion made by Lisa LaCaruba and seconded by Steve Noll. All approved.

-Minutes Approved – Motion to approve minutes for 14 November 2016 was made by Lisa LaCaruba and seconded by Mike Trent. All approved

Treasurers Report – Steve Noll

Action on Bills: There were five bills pending approval for payment totaling \$1,016.18.

-Motion was made by Mike Trent and seconded by Mayor Dunwell to pay all bills. All Approved

-Discussion was made regarding the bonding of the Treasurer and co-signer of Library checks. Mayor Dunwell pointed out that both the Library Director and Library Page handle the petty cash, funds collected for overdue resources, and any monetary donations and should also be bonded. All agreed and this will be processed after the New Year.

-Motion to approve Treasurer's report was made by Mike Trent and seconded by Mayor Dunwell. All Approved

Correspondence – None

Librarians Report – Carla Roselle

-On December 5, at 6-7 pm, a Shop-Rite nutritionist presented an event on "Healthy Holiday Deserts". Several people participated and the event was well received.

-Ms. Roselle presented a preliminary budget for 2017. There will be some fine tuning before completion and will be ready for the January 2017 meeting.

-The issue with security problems was discussed and Mayor Dunwell stated that he will take this issue forward to Councilwoman Grossman for consideration and action.

-Ms. Roselle informed the Board that three Library patrons expressed interest in filling the vacant Board position. Those names will be forwarded to Mayor Dunwell for consideration.

President's Report – Barbara Ryan

-Barbara Ryan stated that the 9 January 2017 meeting will begin with the reorganization meeting. The regular scheduled meeting will begin at conclusion of reorganization meeting.

-The revised By-Laws have been posted in the Library for public review and will be voted on in January 2017.

-Ms. Ryan informed the Board that the position of President, Secretary, and Treasurer are required positions that will be filled at the reorganization meeting.

Committee Reports

Building and Technology – Barbara Ryan

Barbara Ryan stated that the security issues need to be resolved as soon as possible. The issue with the panic button still being sent through the DPW personnel was discussed. Mayor Dunwell stated that he would bring this issue forward to the Borough Council.

Books/Programs – Lisa LaCaruba stated that she would be willing to oversee this program. Motion was made by Mike Trent and seconded by Steve Noll to approve Ms. LaCaruba for this position. All approved

Carla Roselle restated that the Healthy Holiday Desserts program held on December 5, 2016 was very successful.

Membership – Mike Trent- Mike Trent stated that he has completed the flyers promoting the W. H. Walters Library and will be distributing these around at various locations.

School Principal - Daniel Cullen

Dan Cullen stated that the Alpha Public School will be participating in the Library 80th anniversary programs. Details and coordination with the Library will follow.

Council Report - Mayor Dunwell

-Mayor Dunwell noted the oversight of the Mayor's Report on the agenda. Ms. Ryan stated that she would correct this for future agendas.

-Mayor Dunwell asked for 10 minutes executive session to discuss pension and personnel issues.

80th Anniversary Committee – Steve Noll

-Steve Noll stated that beginning in January, he will start seeking out vendors for donations for this event. A Library/School program will be coordinated between Ms. Roselle and Principle Dan Cullen. Mr. Noll stated that he will present a Lenape Indian artifacts display and overview at the Library. Specifics for this program will be worked out. Mr. Noll wishes for this to be a program that both the Alpha students and community adults will be able to attend.

Motion to approve committee reports was made by Steve Noll and seconded by Mike Trent. All Approved

Old Business – -Motion was made by Steve Noll to approved Gene Stocker as Library Accountant for fiscal year 2017 and seconded by Barbara Ryan. All approved.

New Business – None

Motion to go into executive session was made by Mike Trent and seconded by Steve Noll. All approved.

Executive session began at 8:25 p.m. and concluded at 8:40 p.m. Minutes for this executive session will be published separately.

Next meeting will be 09 January 2017

A motion to adjourn was made by Mike Trent and seconded by Steve Noll. All Approved.

Library Board Meeting adjourned at 8:50 p.m.

Respectfully submitted by
Steve Noll

